



# CITY OF COLONIAL HEIGHTS

P.O. Box 3401  
COLONIAL HEIGHTS, VA 23834-9001  
[www.colonial-heights.com](http://www.colonial-heights.com)

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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council

**FR:** Richard A. Anzolut, Jr. *RAA* City Manager

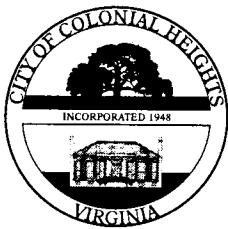
**DATE:** March 11, 2010

**SUBJ:** Continued Discussion of a Stormwater Management Utility Fee

During the work session of February 16, 2010, the Director of Public Works made another presentation on a stormwater management utility fee. During that discussion, there appeared to be a consensus to implement a flat rate residential fee and a variable nonresidential fee. Up to that point, our discussions had centered on tiers where a single residential fee would be implemented, but the nonresidential fees would be broken into three groups or tiers; small, medium and large. A portion of the work session of March 16, 2010, has been scheduled to continue our stormwater management utility fee discussions. The Director of Public Works will present additional observations on the variable nonresidential charge during the work session.

In short, it will take some time and consulting resources to evaluate the size of each nonresidential property so a variable charge could be considered. We will also need to consider the application of credits should property owners maintain private stormwater systems. We would hope to work through all these matters so the charges could be assessed October 1, 2010. The Director of Public Works will present a schedule for review and implementation to meet this deadline. Elements of the FY11 Budget are dependent on stormwater management revenues. If any questions arise prior to the work session, please do not hesitate to contact me.

cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance  
William E. Henley, Director of Public Works



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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council  
**FR:** Richard A. Anzolut, Jr. *[Handwritten signature]* City Manager  
**DATE:** March 11, 2010  
**SUBJ:** Continued Discussion of the Boulevard Modernization Project

Mayor Davis and Councilman Green have been approached about access issues to individual properties on the Boulevard in our Modernization Project area. As a result, additional review of the exhibits used during our February 16, 2010 work session has been scheduled for the March 16, 2010 work session. Specifically, Swearingen Realty, Master Transmission and Vincenzo's have concerns about their access to the Boulevard being limited or reduced with the Modernization Project. The Director of Public Works will show his exhibits for these three properties and discuss access to each. This should help facilitate any discussion Council may want to have on access management and improving the Boulevard.

If any questions arise prior to the work session, please let me know.

Attachment

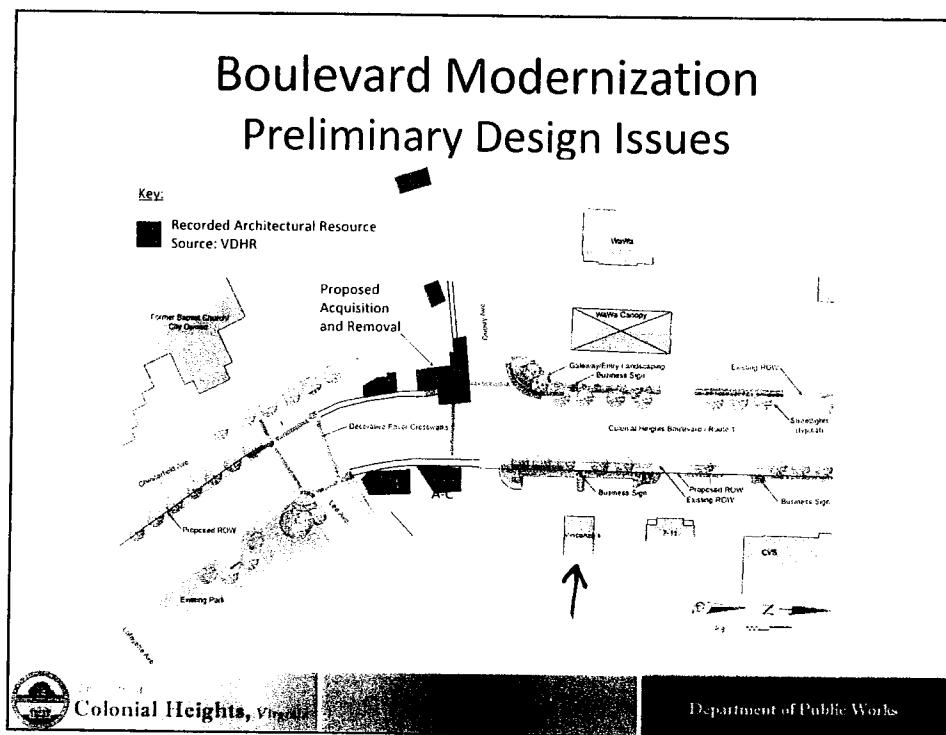
cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance  
William E. Henley, Director of Public Works & Engineering



# Tonight's Presentation

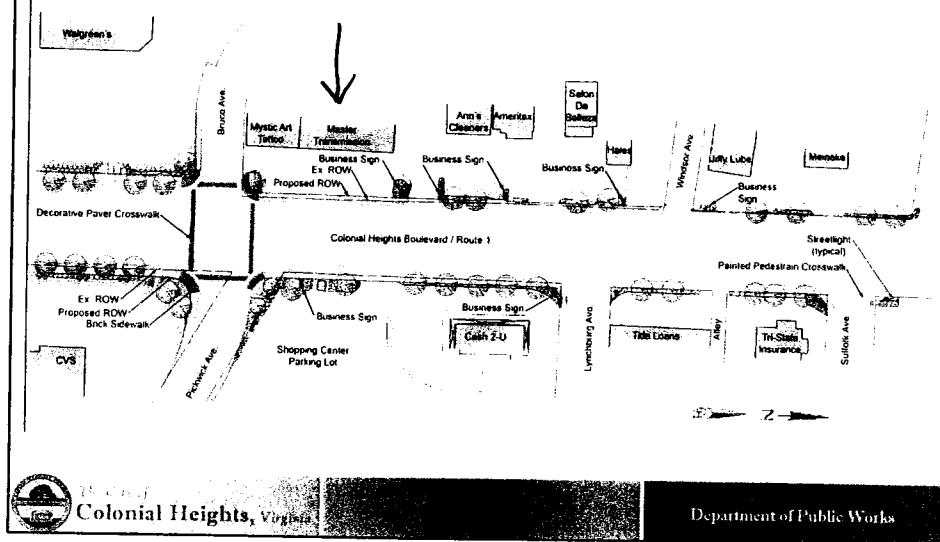
- Brief Background**
  - Boulevard Enhancement Project –**  
Streetscape; Private Property Landscaping  
and Access
  - Boulevard Modernization Projects –**  
Architectural Resources; Streetscape; Private  
Property Landscaping; Access and Acquisition

# Boulevard Modernization Preliminary Design Issues



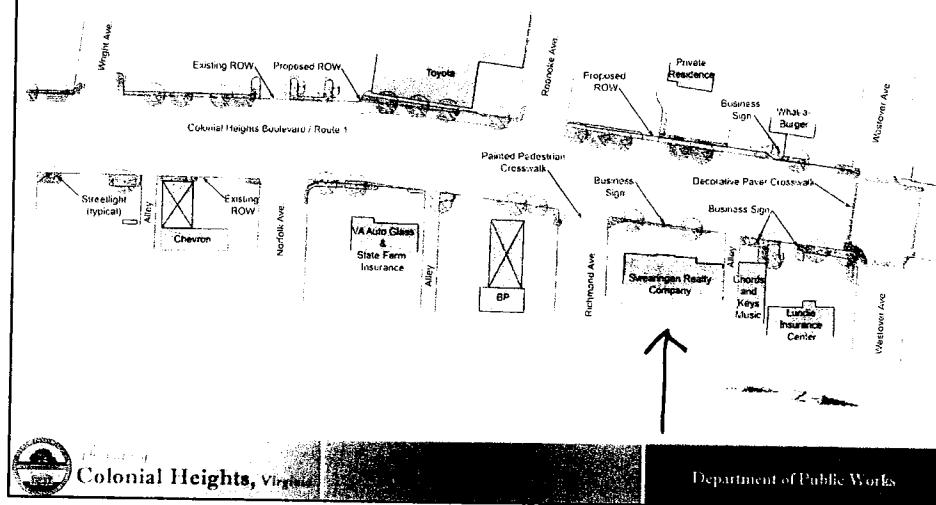
# Boulevard Modernization Project

## Preliminary Design issues



# Boulevard Modernization Project

## Preliminary Design Issues





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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council  
**FR:** Richard A. Anzolut, Jr. *RAA* City Manager  
**DATE:** March 11, 2010  
**SUBJ:** Continued Discussion of Video Streaming City Council Meetings

This subject was discussed during the 2010 City Council Retreat, but a consensus was not reached at that time. City Council generally agreed to continue the discussion in the future. During our Retreat discussion, Councilman Frenier made reference to conversations with the Director of Information Technology with Clear Channel Communications in Richmond who had experience in live video streaming. Once again, City Council generally agreed to a future presentation from Clear Channel if one could be scheduled.

A portion of the work session of March 16, 2010 has been scheduled for Jeff McPherson, the Clear Channel Director, to discuss what it takes to implement video streaming. The City's IT Administrator will also be present to assist, if necessary.

If any questions arise prior to the work session, please do not hesitate to contact me.

cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance  
Karen K. Saunders, Information Technology Administrator



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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council  
**FR:** Richard A. Anzolut, Jr. *[Handwritten signature]* City Manager  
**DATE:** March 11, 2010  
**SUBJ:** Replacement Canine

During the Council Meeting of August 11, 2009, a presentation was conducted introducing the new puppy named Chip who was to serve as our replacement canine officer. Mr. Brad Slaybaugh had raised and donated the dog to the Police Department. It was expected that in two years or less, he would replace our existing canine who would then be retired. Unfortunately, Chip has failed to take the training. He has been returned to Mr. Slaybaugh as a family pet.

In order to proceed on the course of replacement proposed when Chip was donated to us, the Chief of Police and his staff have acquired a replacement canine through a reputable dealer in North Carolina in association with the Newport News City Police Department. A brief portion of the work session of March 16, 2010, has been scheduled to discuss this matter with Council. The Chief of Police intends to use donated funds and asset forfeiture funds to cover the expense of canine acquisition. While it was really beneficial to have a donated dog, that is not common and most departments have purchase expenses. It is expected that we will schedule formal appropriation of the asset forfeiture funds, to accompany the donations already appropriated, on the April 2010 Budget Amendment.

We know that this matter comes as a disappointment to City Council just like it is a disappointment to us as staff. If any questions arise prior to the work session, please do not hesitate to contact the Chief of Police or myself, at your convenience.

cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance  
Jeffrey W. Faries, Chief of Police



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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council

**FR:** Richard A. Anzolut, Jr. *RAA* City Manager

**DATE:** March 11, 2010

**SUBJ:** Draft Ordinance: Industrial Development Authority

Council will recall from our numerous discussions on economic development incentives the need to use the Industrial Development Authority as a conduit for the distribution of any City Council approved incentives. The City Attorney has prepared the attached ordinance to update the Industrial Development Authority and change its title to the Economic Development Authority. A portion of the work session of March 16, 2010, has been scheduled for Council's preliminary review of this ordinance.

The City Attorney will also be prepared to give a general overview to the rules of procedure changes that could be necessary for the new Economic Development Authority to perform its updated functions. While that is not a matter requiring direct action of Council, staff generally thought it would be good for Council to understand the nature of these procedural changes.

Should the draft ordinance meet Council's preliminary approval, staff will schedule it for formal consideration in April. If any questions arise on this matter prior to the work session, please do not hesitate to contact the City Attorney or myself, at your convenience.

Attachment

cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance

**AN ORDINANCE NO. 10-\_\_\_\_\_**

To amend and reordain Article I of Chapter 13, Boards, Commissions and Authorities, of the Colonial Heights City Code, to change the name of the Industrial Development Authority of the City of Colonial Heights to Economic Development Authority and updating certain State Code references relating thereto.

THE CITY OF COLONIAL HEIGHTS HEREBY ORDAINS:

1. That Article I of Chapter 13, Boards, Commissions and Authorities, of the Colonial Heights City Code, be and is hereby, amended and reordained as follows:

**ARTICLE I, Industrial *Economic* Development Authority**

**§ 13-1. Authority created.**

The Code of the City of Colonial Heights shall be amended and reordained by creating a political subdivision of the Commonwealth of Virginia with such public and corporate powers as are set forth in the Industrial Development and Revenue Bond Act (Chapter 33 49, Title 15.1 15.2, of the Code of Virginia of 1950, as amendedEN), including such powers as may hereinafter be set forth from time to time in *said such* Act.

**§ 13-2. Name.**

The name of the political subdivision created hereby shall be the "Industrial *Economic* Development Authority of the City of Colonial Heights, Virginia" (the "Authority").

**§ 13-3. Board of Directors.**

The Authority shall be governed by a board of seven directors to be appointed hereafter by resolution of the City Council in accordance with the provisions of *said such* Act.

2. That this Ordinance shall be in full force and effect upon its passage on second reading.

Approved:

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Mayor

Attest:

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City Clerk

\*\*\*\*\*

I certify that the above ordinance was:

Adopted on its first reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstain: \_\_\_\_\_

The Honorable Milton E. Freeland, Jr., Councilman: \_\_\_\_\_

The Honorable Kenneth B. Frenier, Councilman: \_\_\_\_\_

The Honorable W. Joe Green, Jr., Councilman: \_\_\_\_\_

The Honorable Elizabeth G. Luck, Vice Mayor: \_\_\_\_\_

The Honorable John T. Wood, Councilman: \_\_\_\_\_

The Honorable Diane H. Yates, Councilwoman: \_\_\_\_\_

The Honorable C. Scott Davis, Mayor: \_\_\_\_\_

Adopted on its second reading on \_\_\_\_\_.

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstain: \_\_\_\_\_

The Honorable Milton E. Freeland, Jr., Councilman: \_\_\_\_\_

The Honorable Kenneth B. Frenier, Councilman: \_\_\_\_\_

The Honorable W. Joe Green, Jr., Councilman: \_\_\_\_\_

The Honorable Elizabeth G. Luck, Vice Mayor: \_\_\_\_\_

The Honorable John T. Wood, Councilman: \_\_\_\_\_

The Honorable Diane H. Yates, Councilwoman: \_\_\_\_\_

The Honorable C. Scott Davis, Mayor: \_\_\_\_\_

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
City Attorney



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## Office of the City Manager

**TO:** The Honorable Mayor and Members of City Council

**FR:** Richard A. Anzolut, Jr. *[Handwritten signature]* City Manager

**DATE:** March 11, 2010

**SUBJ:** Annual Boat Launch Fee/Donation

During the Council Meeting of March 9, 2010, Councilman Freeland presented a request from users of the Roslyn Landing Boat Launch that the City establish an annual boat launch fee or permit as opposed to the \$5 per use donation currently in place. Council expressed an interest in discussing this matter at the next work session. As a result, a portion of the work session of March 16, 2010, has been scheduled for this discussion.

The Director of Finance and City Manager have been able to briefly discuss the matter. City Council has not actually established a per launch fee for use of the Roslyn Landing Boat Launch. Council just acknowledged the placement of the donation box by Councilman Freeland and other volunteers. They have asked for a \$5 donation per launch on the City's behalf. At this point, those donations are being banked for eventual recognition as revenue and appropriation for some park related expenditure. As of the date of this agenda, a total of \$25 has been deposited in the donations account.

City Council can offer the opportunity to make an annual donation for unlimited use of the ramp. We can establish a very simple document that can be "sold" in the City Treasurer's Office that would acknowledge this annual donation. At this point, we have not been able to research public or private sector boat launch fees. As a result, we have no idea what is reasonable. We certainly can do that if given more time.

Should Council wish to keep the matter relatively simple and keep our administrative expenses low, the annual donation could be something Members of City Council simply think is reasonable. For example, if a boater made a per launch donation and used the ramp more than 10 times, then \$50 would be a discount. However, we would not think that an annual donation in excess of \$100 would be used by very many boaters. To pay a flat fee of \$100 for an unlimited use is not unreasonable for regular boating activities at \$5 per launch. It is probably the upper limit of what we can charge at one time to cover public boat launch fees. We, as staff, have no real insight on short notice into boating fees like those charged at marinas.

The Honorable Mayor and Members of City Council  
March 11, 2010  
Page 2

Staff can perform additional research, if such is necessary, at the conclusion of Council's work session discussion. If such is not necessary, we would suggest an annual donation be not more than \$100 if Council wishes to establish the program. The Director of Finance will be available to assist with this matter during the work session. If any questions arise prior to the work session, please do not hesitate to contact me.

cc: Hugh P. Fisher, III, City Attorney  
William E. Johnson, Director of Finance