



COLONIAL HEIGHTS CITY COUNCIL AGENDA

REGULAR MEETING CITY HALL

Council Members

Kenneth B. Frenier
Elizabeth G. Luck
John E. Piotrowski
Dr. Laura F. Poe
John T. Wood
Robert W. Wade, Vice-
Mayor
T. Gregory Kochuba,
Mayor

February 14, 2023

7:00 PM

1. Call To Order
2. Roll Call
3. Devotion - The Honorable Robert W. Wade
4. Pledge Of Allegiance
5. Adoption Of Agenda
6. Declarations Of Personal Interest
7. Commendations And Presentations
8. Reading Of Manner Of Addressing Council.
ANY MEMBER OF THE PUBLIC addressing the Council shall approach the lectern, give his name and address in an audible tone of voice for the record, AND ADDRESS THE COUNCIL AS A BODY RATHER THAN SPEAK TO ANY MEMBER. Unless further time is granted by the Council, ANY MEMBER OF THE PUBLIC shall address the Council one time for a maximum of five (5) minutes, regardless of the number of issues he desires to discuss. PROVIDED however, that the main proponent of any application, petition, or plan that is the subject of a public hearing shall be allowed to address the Council initially for a maximum of ten (10) minutes and later in rebuttal for a maximum of three (3) minutes.
9. Written Petitions And Communications By Members Of The Public And Council Members
10. Advertised Public Hearings:
 - A. AN ORDINANCE NO 23-1
(*First Reading*) Granting an easement to Verizon Virginia Inc. allowing Verizon Virginia Inc. to install communication system lines on utility poles across four parcels bordering the Boulevard or Dupuy Avenue that the City of Colonial Heights owns.

Documents:

[EX SUM ORD 23-1.PDF](#)
[DEED OF EASEMENT VERIZON UTILITY.PDF](#)
[PLAT.PDF](#)
[AN ORDINANCE NO 23-1.PDF](#)

11. Hearing Of Citizens Generally On Non-Agenda Items

12. Consideration Of Uncontested Minutes, Ordinances, Resolutions, And Motions In Accordance With The Consent Agenda

A. AN ORDINANCE NO 23-FIN-1

(Second Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$420,727 consisting of 1) \$1,021 from DMV select services, 2) \$9,539 from the Litter Grant, 3) \$11,860 from the Selective Enforcement Alcohol Grant, 4) \$937 from end of the year Shoe Fund donations, 5) \$2,000 from Sheriff donations, and 6) \$395,370 from end of the year unspent pavement preservation funds.

To amend the Water and Sewer Fund for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by transferring \$140,885 in Contingency Funds from the General Fund Budget for emergency sewer repair.

Documents:

[EX SUMMARY 23-FIN-1.PDF](#)
[ORDINANCE 23-FIN-1 RECAP.PDF](#)
[LITTER CONTROL APPROVAL.PDF](#)
[SHERIFF DONATION.PDF](#)
[PAVEMENT PRESERVATION.PDF](#)
[EMERGENCY SEWER REPAIR.PDF](#)
[AN ORDINANCE NO 23-FIN-1.PDF](#)

B. March 4-5, 2022 Retreat Minutes

Documents:

[2022 RETREAT MINUTESFINAL.PDF](#)

C. December 13, 2022 Special Meeting Minutes

Documents:

[DECEMBER 13 SPECIAL MTNGFINAL.PDF](#)

D. December 13, 2022 Regular Meeting Minutes

Documents:

[DECEMBER 13 REGULAR MTNG FINAL.PDF](#)

E. January 3, 2023 Organizational Meeting Minutes

Documents:

[JANUARY 3 ORGANIZATIONAL MTNGFINAL.PDF](#)

F. January 10, 2023 Special Meeting Minutes

Documents:

[JANUARY 10 SPECIAL MTNGFINAL.PDF](#)

G. January 10, 2023 Regular Meeting Minutes

Documents:

[JANUARY 10 REGULAR MTNGFINAL.PDF](#)

13. Introduction And Consideration Of Ordinances And Resolutions

A. AN ORDINANCE NO 23-FIN-2

(First Reading) To amend the General Fund Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by \$464,462 consisting of 1) \$716 from DMV Select Services to General and Financial Administration; 2) \$179 from DMV Select Services to Nondepartmental; 3) \$162,151 from assigned balance for the Lakeview Dam to Public Works; 4) \$1,236 in reimbursement for the diesel fuel spill to Public Safety; 5) \$240,080 from a FEMA grant to Public Safety; 6) \$100 to Public Safety for a donation to the Sheriff's Department; and 7) \$60,000 from assigned balance for implementation of Microsoft Office 365 to General and Financial Administration.

Documents:

[EX SUMMARY 23-FIN-2 FIRST READING.PDF](#)
[ORD 23-FIN-2 RECAP WORKSHEET.PDF](#)
[DMV SELECT.PDF](#)
[LAKEVIEW DAM.PDF](#)
[REIMBURSEMENT FIRE.PDF](#)
[SHERIFF DONATION.PDF](#)
[IT PROJECT.PDF](#)
[AN ORDINANCE NO 23-FIN-2.PDF](#)

14. Unfinished Business, Contested Ordinances And Resolutions, And Items Removed From The Consent Agenda

15. Reports Of Officers And Documents Related Thereto

A. City Manager

1. Discussion And Consideration Of A Proposed City Logo Concept

Documents:

[EX SUMMARY CITY LOGO.PDF](#)
[COLONIAL HEIGHTS LOGO CONCEPT.PDF](#)

2. Discussion And Consideration Of A City Internship Program

Documents:

[EX SUM CITY INTERNSHIPS.PDF](#)

3. Staff Update On Lakeview Dam Improvements

Documents:

[EX SUM LAKEVIEW DAM.PDF](#)

4. Staff Update On The Implementation Of Utility Infrastructure Improvements

Documents:

[EX SUMMARY UTILITY UPDATE.PDF](#)

5. Briefing And Presentation Of Information By Chief William Anspach Of License Plate Reader Technology

Documents:

[EX SUMMARY LICENSE PLATE READER.PDF](#)

6. General Activity Report

Documents:

[EX SUM CM ACTIVITY REPORT.PDF](#)
[DATES OF INTEREST - CM REPORT FEBRUARY 2023.PDF](#)

7. City Of Colonial Heights Audit Statement

In accordance with requirements in the Code of Virginia §15.2-2511, if a locality's audit is not completed as required by this statute, the locality must promptly post a statement on its website, if such website exists, with the following information:

- **That the required audit is pending,**
- **The reasons for the delay,**
- **And the estimated date of completion.**

City of Colonial Heights Audit Statement

The City of Colonial Heights audit for the fiscal year ending June 30, 2022 is pending. The major factors for the delay of the audit are the implementation of a new financial system and vacancies in various important positions related to the audit: the Director of Finance (vacant for a significant portion of FY 21-22) and the Deputy Director of Finance. The City of Colonial Heights finance team and auditors are working diligently to complete the audit report. Our estimated date of completion for the audit report is February 28, 2023.

B. City Attorney

C. Director Of Planning And Community Development

1. Planning Boards And Commissions Summary

Documents:

[EX SUM PLANNING SUM.PDF](#)

16. Adjournment